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“विद्या ददाति विनयम्”

# RAMA MAHAVIDYALAYA

(Affiliated To Lucknow University And Accredited 'B' Grade By NAAC)  
Gaurav Vihar, Chinhat, Lucknow Pin Code-226028

Ref No : .....

Date : .....

NAAC 2023/ Metrics Level Deviations/Cr5-4

Date:- 22/06/2023

<b>Criteria 5.1.4:</b>	<p>The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases</p> <ol style="list-style-type: none"><li>1. Implementation of guidelines of statutory/regulatory bodies</li><li>2. Organization wide awareness and undertakings on policies with zero tolerance</li><li>3. Mechanisms for submission of online/offline students' grievances</li><li>4. Timely redressal of the grievances through appropriate committees</li></ol>
<b>Findings of DVV</b>	<p>Please provide the following supporting documents for the input given: • Minutes of the meetings of student grievance committee, as per metric. • Circular/web-link/ committee report justifying the objective of the metric • Proof of constitution of Internal committees / Grievances Committee formation / other committees as per UGC norms.</p>
<b>Response/ Clarification</b>	<p>1) Office orders (Proof of constitution) and minutes of meetings of Anti-Ragging, Women Development (Prevention of Sexual Harassment), Grievance Committee (Student Redressal Committee) are attached for Academic Year 2021-22 are attached. (<b>Appendix-I</b>)</p>

IOAC Coordinator



Principal



# Appendix-I



# RAMA MAHAVIDYALAYA

Date- 28/07/2022

## Office Order

As per the Notification received from Affiliating University, **Grievance Redressal Committee** has been constituted for the Academic Year 2022-23. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parent, interested party, etc.

Sr. No.	Name	Designation	Status
1.	Dr. Kauser Perveen	Principal	Incharge
2.	Dr. Mayank Singh	IQAC Coordinator	Member
3.	Mr. Shailendra Singh	Teaching Staff Management	Member
4.	Ms Poonam Yadav	Teaching Staff Arts	Member
5.	Ms. Rashi Srivastava	Teaching Staff Education	Member
6.	Mr. Sudhir Singh	Teaching Staff Education	Member
7.	Ms. Laxmi	Teaching Staff Management	Member
8.	Ms. Anjali Yadav	Teaching Staff Commerce	Member
9.	Mr. Ravi	Non- Teaching Staff	Member

All concerned are requested to take note of above and approach the Incharge / any of member(s) of the committee about the grievance, if any, in writing.

As per the Notification received from Affiliating University, Grievance Redressal Committee has been constituted for the Academic Year 2022-23. The committee shall deal with the complaints from the students, teaching staff, non- teaching staff, parent, interested party, etc.

(Dr. Kauser Perveen)

Copy to:

1. IQAC Coordinator
2. Teaching Staff
3. All the members of Committee
4. College Notice Boards
5. Office Copy





# **RAMA MAHAVIDYALAYA**

**Date:-02/09/2022**

## **Notice**

The meeting of Internal Grievance Cell is scheduled on 07/09/2022 at 02.00 PM in Principal Cabin.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

**Notice**

The meeting of Internal Grievance Cell is scheduled on 07/09/2022 at 02.00 PM in Principal Cabin.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding issues related to Students
3. Issue with the permission of the Chairman.

You are requested to make it convenient to attend the meeting.

**PRINCIPAL**



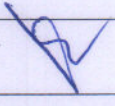
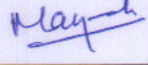
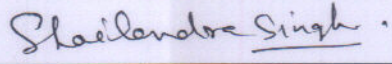
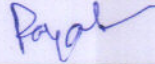


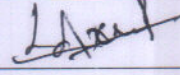
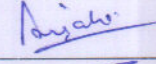
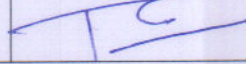


# RAMA MAHAVIDYALAYA

## GRIEVANCE CELL

### ATTENDANCE SHEET

DATE : 07/09/2022

Sr. No.	Name	Status	SIGNATURE
1.	Dr. Kauser Perveen	Incharge	
2.	Dr. Mayank Singh	Member	
3.	Mr. Shailendra Singh	Member	
4.	Ms Poonam Yadav	Member	
5.	Ms. Rashi Srivastava	Member	
6.	Mr. Sudhir Singh	Member	
7.	Ms. Laxmi	Member	
8.	Ms. Anjali Yadav	Member	
9.	Mr. Ravi	Member	





# **RAMA MAHAVIDYALAYA**

## **Minutes of Meeting**

**Agenda 1.** Introduction of committee.

**Resolution:**

All members gave their self introduction Dr. Kauser Perveen given overview about roles and responsibilities of the committee.

**Agenda 2.** Discussion regarding issues related to Students

**Resolution:**

Committee discussed regarding various issues related to Students. It has been brought to notice of committee that all problems related to Students regarding Infrastructure, Office, Library, Training and Placement i.e. Admin. and Academics problems will be addressed by this committee.

All are requested to take note of the same and advised to come with suggestions in next meeting.

**Agenda 3.** Issue Discussion with the permission of the Incharge

**Resolution:**

As there were no issues to discuss, meeting concluded with vote of thanks to all present.





# **RAMA MAHAVIDYALAYA**

## **Action Taken Report of Meeting held on 02/09/2022**

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		





# **RAMA MAHAVIDYALAYA, CHINHAT, LUCKNOW**

Date:-. 11/07/2022

## **Office Order**

As per the Notification received from Affiliating University, the following **Anti Ragging Committee** is constituted for the Academic Year 2022-23 to prohibit, prevent and eliminate the scourge of ragging in the campus of **Rama Mahavidyalaya, Chinhath, Lucknow.**

Sr. No.	Name	Designation	Status
1.	Dr. Kauser Perveen	Principal	Incharge
2.	Dr. S.N. Singh	Asst. Professor- Arts Dept.	Member
3.	Dr. Neeraj Kumar Gupta	Asst. Professor - Commerce Dept.	Member
4.	Mr. Saurabh Rastogi	Asst. Professor- Management Dept.	Member
5.	Dr. Kalpana Verma	Asst. Professor – Education Dept.	Member
6.	Mr. Jeetendra Yadav	Non-Teaching Staff representative	Member

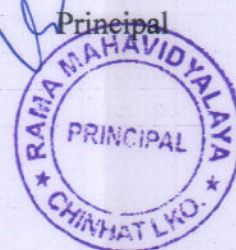
The duties of the Anti-Ragging/ High Level Standing Committee are as follows:-

1. To ensure compliance with the provision of regulations as per university notification for prevention of ragging in the campus.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.

All students and staff members are hereby informed to note the same and act accordingly.

Sr. No.	Name	Designation	Status
1.	Dr. Kauser Perveen	Principal	Incharge
2.	Dr. S.N. Singh	Asst. Professor- Arts Dept.	Member
3.	Dr. Neeraj Kumar Gupta	Asst. Professor - Commerce Dept.	Member
4.	Mr. Saurabh Rastogi	Asst. Professor- Management Dept.	Member
5.	Dr. Kalpana Verma	Asst. Professor – Education Dept.	Member
6.	Mr. Jeetendra Yadav	Non-Teaching Staff representative	Member

(Dr. Kauser Perveen)



The duties of the Anti-Ragging/ High Level Standing Committee are as follows:-

1. To ensure compliance with the provision of regulations as per university notification for prevention of ragging in the campus.
2. To monitor and oversee the performance of the Anti-Ragging squad in prevention of ragging in the institution.



# **RAMA MAHAVIDYALAYA**

Date:-01/08/2022

## **Notice**

The meeting of Anti Ragging Committee is scheduled 04/08/2022, at 02:00 PM in Principal Cabin.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the In charge.

You are requested to make it convenient to attend the meeting.

Notice

The meeting of Anti Ragging Committee is scheduled 04/08/2022, at 02:00 PM in Principal Cabin.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding Prohibition of Ragging in the campus.
3. Issue with the permission of the In charge.

You are requested to make it convenient to attend the meeting.



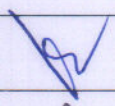
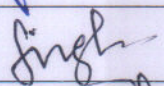
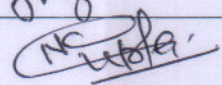
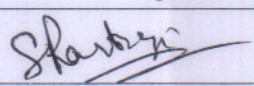

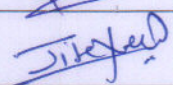


# RAMA MAHAVIDYALAYA

## ANTI RAGGING COMMITTEE

### ATTENDANCE SHEET

DATE: -04/08/2022

Sr. No.	Name	Status	SIGNATURE
1.	Dr. Kauser Perveen	Incharge	
2.	Dr. S.N. Singh	Member	
3.	Dr. Neeraj Kumar Gupta	Member	
4.	Mr. Saurabh Rastogi	Member	
5.	Dr. Kalpana Verma	Member	
6.	Mr. Jeetendra Yadav	Member	





# **RAMA MAHAVIDYALAYA**

## **Minutes of Meeting**

### **Agenda1.** Introduction of committee.

#### **Resolution:**

All members given their self introduction. Dr. Kauser Perveen gave overview about roles and responsibilities of the committee.

### **Agenda2.** Discussion regarding Prohibition of Ragging.

#### **Resolution:**

Committee discussed regarding various aspects of ragging and its prohibition in campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/ reported to member of committee, it should be brought to the notice of undersigned immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

### **Agenda3.** Issue with the permission of the Incharge.

#### **Resolution:**

Dr. S.N. Singh highlighted need of displaying anti ragging committee board in the campus. Through discussion was made and it is resolved to display board of Anti-Ragging Committee in the institute campus at prominent places.

As there were no issues to discuss, meeting concluded with vote of thanks to all Present.





# **RAMA MAHAVIDYALAYA**

## **Action Taken Report of Meeting held on 01/08/2022**

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
	NIL	





# RAMA MAHAVIDYALAYA

Date- 15/07/2022

## Office Order

As per the requirement of Affiliating University norms, **Rama Mahavidyalaya, Chinhath, Lucknow** has constituted the **Internal Complaint/ Women's Grievance Redressal/ Women Development Committee/ Anti Sexual Harassment Committee.**

Sr. No.	Name	Designation	Status
1.	Dr. Kauser Perveen	Prinipal	Incharge
2.	Dr. Kiran Dwivedi	Asst. Professor - Education	Member
3.	Ms. Khushboo Singh	Asst. Professor- Management Dept.	Member
4.	Dr. Kavita Pandey	Asst. Professor- Arts Dept.	Member
5.	Ms. Komal Chaudhary	Asst. Professor - Commerce Dept.	Member
6.	Ms. Seema Chaudhary	Asst. Professor - Education Dept.	Member
7.	Ms. Vandana Shukla	Asst. Professor –Arts Dept	Member
8.	Ms. Rajni Singh	Asst. Professor –Arts Dept	Member
9.	Ms. Richa Pal	Non-Teaching Staff Representative	Member

All concerned are requested to take note of above and approach the chairman / any of member(s) of the committee about the grievance, if any, in writing.

(Dr. Kauser Perveen)  
Principal





# RAMA MAHAVIDYALAYA

Date:-04/08/2022

## Notice

The meeting of Sexual Harassment Prevention Committee/Women's Grievance Cell is scheduled on 10/08/2022, at 02.00 PM in Principal office.

### **Agenda of the meeting:**

1. Introduction of committee.
2. Discussion regarding grievances of girl students and ladies faculty.
3. Issue with the permission of the In charge

You are requested to make it convenient to attend the meeting.

**Incharge**

**Principal**



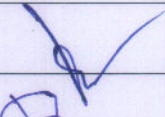

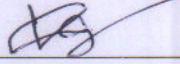
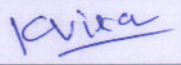
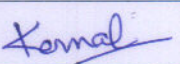
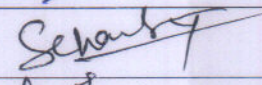
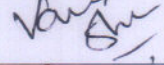
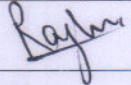
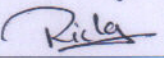


# RAMA MAHAVIDYALAYA

## Internal Complaint/ Women's Grievance Redressal/ Women Development Committee/ Anti Sexual Harassment Committee.

DATE: 10/08/2022

### ATTENDANCE SHEET

Sr. No.	Name	Status	Signature
1.	Dr. Kauser Perveen	Incharge	
2.	Dr. Kiran Dwivedi	Member	
3.	Ms. Khushboo Singh	Member	
4.	Dr. Kavita Pandey	Member	
5.	Ms. Komal Chaudhary	Member	
6.	Ms. Seema Chaudhary	Member	
7.	Ms. Vandana Shukla	Member	
8.	Ms. Rajni Singh	Member	
9.	Ms. Richa Pal	Member	





# RAMA MAHAVIDYALAYA

## Minutes of Meeting

**Agenda1.** Introduction of committee.

**Resolution:**

All members given their self introduction .Dr.Kiran Dwivedi gave overview about roles and responsibilities of the committee.

**Agenda.2.** Discussion regarding grievances of girls' students and ladies faculty.

**Resolution:**

Committee discussed regarding various probable grievances of girls' students and ladies faculty inside the campus or outside the campus. It has been brought to the notice of committee that if any case/ problem found/reported, it should be brought to the notice of committee members immediately without any delay.

All are requested to take note of the same and advised to come with suggestions in next meeting.

**Agenda3.** Issue with the permission of the Incharge.

**Resolution:**

1. Dr. Kavita Pandey highlighted need of displaying Women's Grievance Cell on board in the campus.

Through discussion was made and it is resolved to display board of Women's Grievance Cell in the institute campus.

As there were no issues to discuss, meeting concluded with vote of thanks to all Present.





# RAMA MAHAVIDYALAYA

### Action Taken Report of Meeting held on 10/08/2022

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
NIL		

