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“विद्या ददाति विनयम्”

RAMA MAHAVIDYALAYA

(Affiliated To Lucknow University And Accredited 'B' Grade By NAAC)
Gaurav Vihar, Chinhat, Lucknow Pin Code-226028

Ref No :

Date :

NAAC 2023/ Metrics Level Deviations/Cr6-3

Date:- 22/06/2023

Criteria 6.3.3:	Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years
Findings of DVV	1)Kindly exclude the programs related to the research methodology, Entrepreneurship 2) Provide List of professional development / administrative training programs organized by the institution duly signed by competent authority. 3)provide Event Brochures and reports year-wise 4)provide List of participants in each programme duly signed by competent authority. 5)Provide Photographs with date adaption. 6)provide Annual reports highlighting the programs organized by the institution.
Response/ Clarification	1)List of professional development / administrative training programs organized by the institution duly signed by competent authority is attached. (Appendix-I) 2) Detailed program reports including brochure, photographs with date and caption as per above list are attached. (Appendix-II) 2) List of participants in each programme duly signed by competent authority is attached. (Appendix-III)


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Appendix-I



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6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years			
Teaching Staff			
Sl. No.	Number of the participant	Title of the FDP / professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
1	65	Workshop on MS-Office	11/08/2017
2	65	Training of ICT Tools Usage	05/01/2019
3	65	Workshop on New Education Policy	07/10/2020
4	65	Training of Google Tools	05/05/2020
5	65	NAAC Accreditation Process Workshop	24/03/2022
Non -Teaching Staff			
Sl. No	Name of the participant	Title of the FDP / professional development / administrative training program	Dates (from-to) (DD-MM-YYYY)
1	22	Workshop on MS-Office	11/08/2017
2	22	Workshop on Scholarship Portal	01/03/2019
3	22	Training of ERP Software	13/08/2019
4	22	Training of Google Tools	05/05/2020
5	22	NAAC Accreditation Process Workshop	24/03/2022

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Appendix-II



“विद्या ददाति विनयम्”

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Activity Report	
Academic Year	2017-18
Category	Faculty Development Program and Administrative Training Program
Name of the Activity	Workshop on MS-Office
Participants	Teaching-65 Non-Teaching-22
Date	11/08/2017
Venue	Rama Mahavidyalaya
Expert	Mr. Saurabh Rastogi
Brief Report	<p>In this workshop all teaching and non-teaching staff members were trained on Microsoft Office which is one of the most used software worldwide. Microsoft Office has many products mainly Microsoft Word, Microsoft PowerPoint & Microsoft Excel. In this workshop of MS office, all three products are covered.</p> <p>Microsoft Word is used for writing books, letters, resumes, applications, or any other documentation work. Microsoft PowerPoint is used to present the data summary in the form of slides. Microsoft Excel is used for calculations, data analyzation & data consolidation. This Microsoft Office course is a complete guide to all three above-mentioned MS office products.</p> <p>In this workshop of Microsoft office, you have learned the all above-mentioned uses of Microsoft Word, Microsoft PowerPoint & Microsoft Excel.</p>
Photographs	

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Ref No :

Date :

Activity Report	
Academic Year	2018-19
Category	Faculty Development Program
Name of the Activity	Training of ICT Tools Usage
Participants	Teaching-65
Date	05/01/2019
Venue	Rama Mahavidyalaya
Expert	Mr. Mayank Singh
Brief Report	<p>In this workshop all teaching staff members were trained on ICT Tool usage in day to day teaching learning.</p> <p>All faculty members made aware about various google tools available like google classrooms, google forms, google translator, YouTube etc.</p> <p>As well as it was demonstrated to all faculty members how to create WhatsApp/ Telegram groups for ease in communication with students and paperless information passing.</p>
Photographs	



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Ref No :

Date :

Activity Report	
Academic Year	2018-19
Category	Administrative Training Program
Name of the Activity	Workshop on Scholarship Portal
Participants	Non-Teaching-22
Date	01/03/2019
Venue	Rama Mahavidyalaya
Expert	Mr. Alok Kumar
Brief Report	In this workshop all non-teaching staff members were trained on scholarship portal prepared by UP Government. In training session mainly student login, college login demonstration was given and it was taught to non-teaching staff how to approve application, how to generate the reports etc.
Photographs	

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Ref No :

Date :

Activity Report	
Academic Year	2019-20
Category	Faculty Development Program
Name of the Activity	Workshop on New Education Policy
Participants	Teaching-65
Date	07/10/2020
Venue	Rama Mahavidyalaya
Expert	Dr. Kausar Perveen
Brief Report	<p>Two days workshop on “New Education Policy 2020” is organized by the college and discussion is made on following points-</p> <p>The implementation of previous policies on education has focused largely on issues of access and equity. The unfinished agenda of the National Policy on Education 1986, modified in 1992 (NPE 1986/92), is appropriately dealt with in this Policy. A major development since the last Policy of 1986/92 has been the Right of Children to Free and Compulsory Education Act 2009 which laid down legal underpinnings for achieving universal elementary education. This National Education Policy envisions an education system rooted in Indian ethos that contributes directly to transforming India, that is Bharat, sustainably into an equitable and vibrant knowledge society, by providing high-quality education to all, and thereby making India a global knowledge superpower. The Policy envisages that the curriculum and pedagogy of our institutions must develop among the students a deep sense of respect towards the Fundamental Duties and Constitutional values, bonding with one’s country, and a conscious awareness of one’s roles and responsibilities in a changing world.</p>
Photographs	

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Activity Report	
Academic Year	2019-20
Category	Administrative Training Program
Name of the Activity	Training of ERP Software
Participants	Non-Teaching-22
Date	13/08/2019
Venue	Rama Mahavidyalaya
Expert	Mr. Alok Kumar
Brief Report	In this workshop all non-teaching staff members were trained on ERP software. student login, college login demonstration was given and it was taught to non-teaching staff how to generate receipt of fees paid, how to track the students, approve application, how to generate the reports etc.
Photographs	

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Activity Report	
Academic Year	2020-21
Category	Faculty Development Program and Administrative Training Program
Name of the Activity	Training of Google Tools
Participants	Teaching-65 Non-Teaching-22
Date	05/05/2020
Venue	Rama Mahavidyalaya
Expert	Mr. Neeraj Kumar Gupta
Brief Report	<p>In this workshop all teaching and non-teaching staff members were trained on Google tools in view of Covid-19 Pandemic.</p> <p>All academic processes were stopped for few months and now government has directed to start online classes. So all teaching staff members were given training of google classroom and google meet.</p> <p>All non-teaching staff members were trained for creation of google form to collect the information.</p>
Photographs	

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Ref No :

Date :

Activity Report	
Academic Year	2021-22
Category	Faculty Development Program and Administrative Training Program
Name of the Activity	NAAC Accreditation Process Workshop
Participants	Teaching-65 Non-Teaching-22
Date	24/03/2022
Venue	Rama Mahavidyalaya
Expert	Dr. R. P. Singh (IQAC Coordinator- MSDSM, Sakwai, Farrukhabad)
Brief Report	<p>One day NAAC Orientation Program was conducted on 24/03/2022, Program was presided by Principal Dr. Kausar Perveen and for the program key note speech was delivered by Dr R. P. Singh. In this program, Dr. Singh focused on 650-350 format of NAAC, he emphasized on changes made in NAAC process for online documentation checking as well as physical peer team visit.</p> <p>Session was followed by QA session where faculty members asked queries related to Feedback, Student Survey, MOUs and Best Practices.</p> <p>It was fruitful session which was given insight to faculty members to initiate NAAC work.</p>
Photographs	

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Appendix-III

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List of full time Teachers for Academic Year 2017-18 to 2021-22

S.No	Name of the Full-time teacher	Designation	Department/Subject
1	Anjali Shukla	Assistant Professor	Commerce
2	Anjali Yadav	Assistant Professor	Commerce
3	Anshima Singh	Assistant Professor	Commerce
4	Aradhana Asthana	Assistant Professor	Arts
5	Asha Srivastava	Assistant Professor	Education
6	Deepshikha Mishra	Assistant Professor	Arts
7	Gunjan Srivastava	Assistant Professor	Education
8	Jyoti Srivastava	Assistant Professor	Education
9	Kausar Perveen	PRINCIPAL	Education
10	Kavita Pandey	Assistant Professor	Arts
11	Khushboo Singh	Assistant Professor	Business Administration
12	Kiran Dwivedi	Assistant Professor	Education
13	Komal Chaudhary	Assistant Professor	Commerce
14	Laxmi	Assistant Professor	Business Administration
15	Meenu Singh	Assistant Professor	Education
16	Neha Singh	Assistant Professor	Commerce
17	Poonam Yadav	Assistant Professor	Arts
18	Priya Srivastava	Assistant Professor	Arts
19	Rajni Singh	Assistant Professor	Education
20	Rashi Srivastava	Assistant Professor	Education
21	Seema Chaudhary	Assistant Professor	Education
22	Shikha Pandey	Assistant Professor	Education
23	Shivangi Sharma	Assistant Professor	Commerce
24	Uma Yadav	Assistant Professor	Education
25	Vandana Dixit	Assistant Professor	Arts
26	Abhay Singh	Assistant Professor	Education
27	Akhilesh Kumar Yadav	Assistant Professor	Education
28	Ankit Gautam	Assistant Professor	Education
29	Balgovind	Assistant Professor	Education
30	Bhoopendra Singh Niranjana	Assistant Professor	Education
31	Brijendra Kumar Yadav	Assistant Professor	Education
32	Dinesh Kumar Yadav	Assistant Professor	Commerce



33	Jitendra Pratap Singh	Assistant Professor	Commerce
34	Kalpana Verma	Assistant Professor	Education
35	Kamlesh Kumar Yadav	Assistant Professor	Education
36	Manoj Kumar Yadav	Assistant Professor	Education
37	Mayank Singh	Assistant Professor	Arts
38	Mohar Singh	Assistant Professor	Education
39	Neeraj Kumar Gupta	Assistant Professor	Commerce
40	Prashant Tiwari	Assistant Professor	Commerce
41	Punit Kumar Srivastava	Assistant Professor	Education
42	Rakesh Kumar Verma	Assistant Professor	Education
43	Ram Bali Yadav	Assistant Professor	Education
44	Ram Prakash	Assistant Professor	Education
45	Ram Prakash Yadav	Assistant Professor	Education
46	Ravi Shanker Pandey	Assistant Professor	Education
47	Ravitosh Kumar Singh	Assistant Professor	Education
48	Samar Bahadur	Assistant Professor	Education
49	Sandep Kumar Yadav	Assistant Professor	Arts
50	Sanjay Kumar	Assistant Professor	Education
51	Sanjay Kumar Yadav	Assistant Professor	Education
52	Sanjeev Kumar Tripathi	Assistant Professor	Education
53	Satish Babu	Assistant Professor	Education
54	Saurabh Rastogi	Assistant Professor	Business Administration
55	Shailendra Singh	Assistant Professor	Business Administration
56	Sharda Prasad Singh	Assistant Professor	Education
57	Siyaram Yadav	Assistant Professor	Education
58	Srinivas Azad	Assistant Professor	Education
59	Sudhendra Narayan Singh	Assistant Professor	Arts
60	Sudhir Kumar Singh	Assistant Professor	Education
61	Surendra Nath Yadav	Assistant Professor	Arts
62	Vijyanand Yadav	Assistant Professor	Education
63	Virendra Kumar	Assistant Professor	Education
64	Virendra Pratap Yadav	Assistant Professor	Education
65	Rajesh Kumar	Assistant Professor	Education

Principal

